

The minutes presented herewith are not a verbatim transcription of the regular board meeting held on designated date. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information of background, please refer to the applicable Board Packet.

MEETING MINUTES
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Thursday, May 21, 2020

President Broughton called the regularly scheduled meeting of the SCVCSD Board of Directors to order via phone conference call set up at the Mecca Library Building in Mecca, CA at 7:33 p.m.

PRESENT

Becky Broughton, President
Ann Wells, Vice President
Eugene Kitagawa, Director
Frank Figueroa, Director
Ben Crowson, Crowson Management Services
Lt. Martinez, RCSO
Sgt. Gonzalez, RCSO
Captain Reynolds, RCSO
Mike Veto, Burrtec Waste
Colin D. Kirkpatrick, Attorney

ROLL CALL

Becky Broughton, Ann Wells, Eugene Kitagawa, and Frank Figueroa

ABSENT

Maria Machuca

MOTION TO EXCUSE

N/A

OATH OF OFFICE

N/A

APPROVAL OF AGENDA

M/S/C. (Wells/Figueroa). Unanimous vote to approve the May 21, 2020 agenda.

PUBLIC HEARING

SCVCSD Placing Charges on Tax Rolls N/A

PUBLIC HEARING

Burrtec Placing Charges on Tax Rolls N/A

INTRODUCTION OF VISTIORS

GUEST N/A.

PUBLIC COMMENT***

Luna, resident of Mecca thanks for the opportunity and asks to record this portion because it is hard to understand. He will like for the public to be provided with minutes in order to comment or correct before they are approved. Second, his furthering his request for unwanted or illegal fees against his property, he wants the amount submitted on November 2018 to be honored. Third, item X, general manager report, he is asking for copy of financial report to be provided prior to or at meetings. It will be also nice to have a copy of audit engagement letter. Also, on the preliminary budget, he is asking if that will be supported by a management statement that includes every parcel in the district that will get benefit for assessment, has district included every parcel within its jurisdiction, will parcels and assessment amounts be supported by engineer's report, and will such report comply proportion benefit rule. Becky thanked him for the comment. Wells stated we are limited to what we can do, but we have to do everything according to law.

CONSENT CALENDAR

M/S/C (Wells/Kitagawa). Unanimous vote to approve the Consent Agenda including items: Meeting Minutes of January 16, 2020; Payment of Invoices for the months of February/March/April/May 2020.

REPORTS

SHERIFF'S REPORT

Sgt. Gonzalez will send information via email and staff will distribute to Board of Directors.

BURRTEC MONTHLY REPORT

Mike Veto with Burrtec presented rate adjustment. Adjustment is from January to January based on CPI and disposal increase from county of Riverside. CPI is 3.03% which equals 27 cents disposal component of 2.63% which equals 24 cents. Total increase for the year is 51 cents, and rate goes from \$17.98 to \$18.49.

ACCOUNTANT REPORT

N/A

GENERAL MGR. REPORT

Crowson presented the manager's report.
A. Financial Report: Tabled to June's meeting.
B. Audit Engagement Letter. Just received today, tabled for June's meeting.

- C. Preliminary Budget 2020-21: Waiting on estimated actuals from accountant. He met with Riverside County Sheriff Department to get preliminary numbers using same level of services. This will be presented in June, but does not have to be approved at that meeting, he added. Crowson also added that Sheriff contract will be presented at the June's meeting.
- D. Graffiti/Trash Abatement/TOM Site Report: N/A

**GENERAL COUNSEL
REPORT**

N/A

STRATEGIC PLANING

N/A

SUBCOMMITEE REPORTS

N/A

LAFCO REPORT

N/A

COUNTY PLANNING/EIR REPORT

N/A

LEGISLATIVE ITEMS

A. Resolution 2020-03:Resolution to Adopt Charges on the Tax Roll: M/S/C (Wells/Figueroa). Becky said this is are the same resolutions we passed yearly. Roll call vote: Broughton, Kitagawa, Wells and Figueroa. Resolution passes unanimously with four ayes.

B. Resolution 2020-04:Resolution to Set Annual Investment Policy: M/S/C (Kitagawa/Figueroa). Roll call vote: Broughton, Kitagawa, Wells and Figueroa. Resolution passes unanimously with four ayes.

C. Resolution 2020-05: Resolution to Set Public Hearing: M/S/C (Kitagawa/Figueroa). Roll call vote: Broughton, Kitagawa, Wells and Figueroa. Resolution passes unanimously with four ayes.

D. Resolution 2020-06: Resolution Authorizing Burrtec to Adopt Charges on Tax Rolls: M/S/C (Wells/Kitagawa). Roll call vote: Broughton, Kitagawa, Wells and Figueroa. Resolution passes unanimously with four ayes

CORRESPONDENCE

A. N/A

Luna regrets not getting a reply to his letter dated January 23rd, he is concern and will like to know if Board replies to letters mailed to them. February 10, he sent a letter

regarding comments made at a previous meeting regarding the renewal of management contract. Broughton asked Crowson to reply to Luna. Crowson replied that his letter requesting to be on this Board was handled by the Board of Supervisors. Second, the letter regarding the renewal of management contract, was forwarded to attorney. He is not aware if they had replied but can look into it, he added.

FUTURE AGENDA ITEMS

- A. Adoption of Budget (June 18, 2020);
- B. PUBLIC HEARING (June 18, 2020);

REMINDERS

Next TOM Site Day: TBD.
Trashbusters Day: TBD.
Next SCVCSD Board Meeting: June 18, 2020.

**DIRECTORS
REPORT/COMMENTS**

Wells: Thanks to general manager for setting this meeting. Thanks to public to patience.
Kitagawa: Thank you Ben.
Figueroa: Thanks to Ben and Brenda.
Machuca: Absent
Broughton: Thank you. It's very important we had a meeting this month. It's important to keep social distance to not contact virus.

CLOSED SESSION

N/A

ADJOURNMENT

Meeting closed at 8:02 p.m. Next scheduled Board meeting is June 18, 2020 at the SCVCSD Office in Mecca.

Recorded By:

Brenda Ortiz-Ruiz