

The minutes presented herewith are not a verbatim transcription of the regular board meeting held on designated date. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information of background, please refer to the applicable Board Packet.

MEETING MINUTES  
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

Thursday, March 18, 2021

President Broughton called a special meeting of the SCVCSD Board of Directors to order via videoconference/zoom meeting at 7:33 p.m.

**PRESENT**

Becky Broughton, President  
Ann Wells, Vice President  
Eugene Kitagawa, Director  
Frank Figueroa, Director  
Maria Machuca, Director  
Ben Crowson, Crowson Management Services  
Colin Kirkpatrick, Attorney  
Mike Veto, Burrtec & Recycling, Inc.

**ROLL CALL**

Becky Broughton, Ann Wells, Eugene Kitagawa,  
Frank Figueroa, and Maria Machuca.

**ABSENT**

N/A

**MOTION TO EXCUSE**

N/A

**OATH OF OFFICE**

N/A

**APPROVAL OF AGENDA**

**M/S/C.** (Kitagawa/Figueroa). Roll call vote; passes with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca). Unanimous vote to approve the March 18, 2021 agenda.

**ELECTION OF OFFICERS**

**M/S/C.** (Wells/Kitagawa) to nominate Broughton for president. Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca).

**M/S/C.** (Wells/Broughton) to nominate Figueroa for Vice President. Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca).

**M/S/C.** (Machuca/Wells) to table secretary position. Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca).

**INTRODUCTION OF VISITORS/  
AND GUEST**

Yvonne Franco from Coachella Valley Conservation Resources District..

**PUBLIC COMMENT\*\*\***

Luna asked if mail is being received at P.O. Box 302, Thermal, CA 92274, and why mail is not listed on agenda. He sent about 4 pieces of mail and wants to know if the Board is aware. Crowson replied that is the correct mailing address and his mail has been forwarded to the attorney and board members.

**CONSENT CALENDAR**

**A. M/S/C** (Wells/Kitagawa) unanimous vote to approve minutes for meeting dated November 19, 2020, and check registers for December 2020, January, February and March 2021. Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca).

**REPORTS**

**SHERIFF'S REPORT**

N/A.

**FRANCHISE WASTE  
HAULER REPORT**

Mike Veto presented the report. He reports that Burrtec received approval to start projects like the TOM Site. He has been working in SB1383 organic recycling. Residents will be receiving 3 containers. Customers accounts are: commercial 452; roll offs 58; residential 2544, and 1 temporary bin. Wells asks how are commercial business participate in this program. Veto says that SB1383 is for businesses/restaurants that produce a lot of food, they will have that programs. Others businesses that don't produce a lot of food, will be exempt. Broughton asks if they can get a summary of SB1383 to make sure we understand it, and pass on the correct information to our residents. Veto invited everyone to a tour to their compost facility. Machuca asked if there will be notifications to residents and if they will be in English and Spanish. Veto said that information will be sent out in English and Spanish, we want to make sure the right waste is placed in the green containers. Yvonne Franco reported that we are working together to do an agricultural clean up for farmers in this District. This clean up will take place at the TOM site, solid waste will be accepted, but it does not include tires, or hazardous waste. Funds will carry over to continue similar projects. Machuca asked if they will be looking at different areas to clean up, avenue 64 and Dale Killer, and between Lincoln and Johnson. The area is full of trash, Machuca said. Yvonne said that there is a grant from CAL Recycle, the cleanup will be done by the Urban Conservation Corp,

signs will be placed to discourage illegal dumping, Franco said.

## **GENERAL MANAGER'S REPORT**

**A. Election Terms:** Figueroa said that other special district have moved to even years. This will give people the opportunity to have precinct voting and it will allow for more visibility for the District. Machuca said this will be worth exploring, asked if this District ever considered adding 2 more seats. Crowson said that expansion has brought up during the annexation of North Shore. Machuca asked if we cover Tribal land within our boundaries. Crowson said we do not cover it, they are exempt. Broughton suggested for Crowson to research this information and present a report in May, then present a resolution in June's meeting.

**B. Tom Site** will be open on April. This site is a good preventive action for illegal dumping. Crowson said he has started his 2021-22 budget prep, he is trying to bring back the graffiti/road trash abatement program.

## **GENERAL COUNSEL REPORT N/A**

## **SUBCOMMITTEE REPORT**

Figueroa presented the report for the Strategic Planning Committee. We want to expand the committee to have more community input. He wants board approval to start application process to get more members. Wells believes is crucial to get community input. Crowson said that it will be nice to have someone from North Shore in the subcommittee. He said there will be an application, applicants will be brought to the board, president of board will nominate someone and the board of directors will vote to appoint members to be a part of the subcommittee.

## **ACTION ITEMS**

**A. Resolution 2021-01: Adoption Charges to be Placed on the Tax Roll.** Roll call vote:

**M/S/C** (Figueroa/Machuca). Motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca). Luna asked how was it possible for Burrtec to placed their charges on tax rolls. Colin said that public comment period it is to give Board something to consider in analysis.

**B. Resolution 2021-02: Setting Investment Policy.**

**M/S/C** (Well/Figueroa). Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca). Crowson said this is done yearly, it is to approve additional funds to be placed into LAIF account. No public comment.

**C. Resolution 2021-03: Setting Public Hearing.**  
**M/S/C (Machuca/Kitagawa).** Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca). Crowson explained that we are required by law to hold a public hearing, and placed a legal ad with a newspaper of regular circulation in the District. Public hearing will be June 17th., and the ad will run for the two weeks prior to meeting. No public comment.

**D. Resolution 2021-04: Adopting Burrtec Charges to be Placed on the Tax Roll.**  
**M/S/C (Figueroa/Wells).** Roll call vote: motion passes unanimously with 5 ayes (Broughton, Wells, Kitagawa, Figueroa, and Machuca). Crowson said this allows Burrtec to place service charges on county's tax rolls. We receive Burrtec moneys and then Burrtec sends invoice. Luna comment if Board could provide all listings and amount they will be charged in the public hearing.

**CORRESPONDENCE**

N/A

**FUTURE AGENDA ITEMS**

Elections terms  
Flier for committee new members  
Resolution on violent crimes against Asian  
Resolution supporting law enforcement

**ANNOUNCEMENTS  
REMINDERS**

TOM Site day: April 10th.  
Next scheduled Board meeting is May 20, 2021.

**CLOSED SESSION**

N/A

**BOARD COMMENTS**

**Broughton:** Thank you for your attendance, thank you for your vote of confidence and leadership as president.  
**Wells:** N/A  
**Figueroa:** Happy TOM Site is reopening. Reminding people there is COVID testing and more vaccines accessible.  
**Kitagawa:** Thanks everyone for attending tonight.  
**Machuca:** Congratulations for new Board, and if you can go and get vaccinated. Thanks staff and grateful to be alive.

**ADJOURNMENT**

**Motion to adjourn:**(Machuca) Meeting adjourned at 9:16 p.m. in memory of Treesa Cotton who was a founding member of the SCVCSD. She passed away on January 7, 2021. Next scheduled Board meeting is May 20, 2021.

*Recorded By:*

*Brenda Ortiz-Ruiz*