



**SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES
DISTRICT**

P.O Box 302
Thermal, CA 92274

760-396-1014
scvcsd@verizon.net

Board of Directors

Rebecca Broughton, President
Ann Wells
Eugene Kitagawa
Maria Machuca

Ben Crowson, General Manager
Chad Bianco, Sheriff
Herman Lopez, Captain

**SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District at (760) 396-1014. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**RIVERSIDE COUNTY SHERIFF'S STATION
86-625 AIRPORT BLVD.
THERMAL, CALIFORNIA**

MARCH 21, 2024

7:30 P.M.

BEN CROWSON IS INVITING YOU TO A SCHEDULED ZOOM MEETING.

TOPIC: SCVCS D BOARD OF DIRECTORS MEETING

TIME: MAR 21, 2024, 07:30 PM PACIFIC TIME (US AND CANADA)

JOIN ZOOM MEETING

**[HTTPS://US02WEB.ZOOM.US/J/87976132878?PWD=MNBKEUDTOFVWSHY5UHE0U
JKWRDN4QT09](https://us02web.zoom.us/j/87976132878?pwd=MNBKEUDTOFVWSHY5UHE0UJKWRDN4QT09)**

MEETING ID: 879 7613 2878

PASSCODE: 726363

DIAL BY YOUR LOCATION

• +1 669 900 6833 US (SAN JOSE)

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

A. President Becky Broughton; Board Member Ann Wells; Board Member Eugene Kitagawa, Board Member Maria Machuca.

B. Motions To Excuse;

IV. APPROVAL OF AGENDA

V. INTRODUCTION OF VISITORS/GUESTS

VI. PUBLIC COMMENTS

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District.

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of January 18, 2024.

B. Approval of Check Registers

Recommendation: That the Board approves Invoices to Pay for the month(s) of: Feb/Már 2024.

VIII. LAW ENFORCEMENT REPORT

- A. E.O.M. Report: February 2024;

IX. FRA.NCHISE WASTE HAULER'S REPORT

- A. February 2024;

X. GENERAL MANAGER'S REPORTS

- A. Graffiti/Trash Abatement/TOM Site Report;
- B. Offcie/Storage update;

XI. GENERAL COUNSEL REPORTS

- A. N/A

XII. SUBCOMMITTEE REPORTS

- A. LAFCO: N/A
- B. County Planning: N/A
- C. Financial Planning;

XIII. ACTION ITEMS

- A. Resolution 2024-02: Setting Meeting Calendar 2024;
- B. Resolution 2024-03: Adopting Charges To Be Placed On Tax Roll;
- C. Resolution 2024-04: Setting Investment Policy;
- D. Resolution 2024-05: Filing Of Charges/Setting Public Hearing;
- E. Resolution 2024-06: Placing Burrtec Charges On Tax Roll;

XIV. CORRESPONDENCE

- A. N/A;

XV. FUTURE AGENDA ITEMS

- A.

XVI. BOARD COMMENTS

XVII. ANNOUNCEMENTS/REMINDERS

- A. Next TOM Site Day: April 13, 2024;
- B. Next TRASHBUSTER Day: TBD;
- C. Next SCVCSD Board Meeting: TBD;

XVIII. CLOSED SESSION ITEMS

- A. ***No Closed Session Items Scheduled***

XIX. CLOSED SESSION ANNOUNCEMENTS

XX. ADJOURNMENT

All supporting documentation is available for public review at the Southern Coachella Valley Community Services District Office located at 91-260 Avenue 66, Mecca, California during regular business hours, 10:00 a.m. – 5:00 p.m.. Monday through Friday. Agenda items are also available online at www.SCVCS.org.

The minutes presented herewith are not a verbatim transcription of the regular board meeting held on designated date. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information of background, please refer to the applicable Board Packet.

MEETING MINUTES
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Thursday, January 18, 2024

President Broughton called the meeting of the SCVCSD Board of Directors at 7:34 p.m.

PRESENT

Becky Broughton, President
Ann Wells, Director
Eugene Kitagawa
Maria Machuca, Director
Lt. Randy Martinez, RCSD
Elana Rivkin-Hass, Attorney
Ben Crowson, Crowson Management Services

ROLL CALL

Becky Broughton, Ann Wells Eugene Kitagawa,
and Maria Machuca

ABSENT

None

MOTION TO EXCUSE

NA.

APPROVAL OF AGENDA

M/S/C. (Machuca/Kitagawa). Roll call vote; passes with 4 ayes (Broughton, Wells, Kitagawa, Machuca). A unanimous vote to approve agenda as presented.

INTRODUCTION OF VISITORS/ GUESTS

N/A

PUBLIC COMMENT***

Brad Anderson commented that Board does not meet criteria to have zoom participation.

Ed Luna, 91306 3rd. street, Mecca. I submitted notice of incorrect charge, I own a single-family dwelling, requested record to be corrected, fees are still on against property.

CONSENT CALENDARM/S/C.

(Machuca/Kitagawa). To approve minutes of the Board Meeting of June 15, 2023. Check Registers: December 2023 and January 2024. Roll call vote; passes with 4 ayes (Broughton, Wells, Kitagawa, Machuca).

Luna would like to request the Board to make available to the public its office location to see records of invoices with dates of presentation to the Board of 15 June 2023 to December 2023.

LAW ENFORCEMENT REPORT

Lt. Randy Martinez presented the report. November and December 2023. For November there were 7 felony arrest, 3 warrants, \$12000 stolen property recovered, and \$3000 in recovered stolen vehicle value. For December, 5 felonies, \$150,000 recovered stolen vehicle value, and 3 warrants.

FRANCHISE HAULER'S REPORT

No report.

GENERAL MANAGER'S REPORT

Ben Crowson said he has been working with county for an office location, do not have a physical location yet.

A. 2022-23 Audit Report: Audit has been completed.

B. Graffiti Trash Abatement/TOM Site: TOM site is open, and we are busy every month.

C. Oasis Community Clean up: Working with Riverside Public Health and Burrtec on Oasis Clean up.

D. 2024 Meeting Calendar Update: Becky is open on Tuesdays or Wednesdays. Machuca is okay with changing the date, her issue is the time, 7:30 is too late, she can compromise for 6:30 p.m. Eugene does not mind the day but will like to keep time to have kid's time. Ann can meet 2nd and 4th Tuesday.

GENERAL COUNSEL REPORT N/A

SUBCOMMITTEE REPORTS N/A

ACTION ITEMS

A. M/S/C. (Kitagawa/Broughton). Resolution 2024-01: Franchise Fee Funds Used to Offset General Fund Expenditures/Forgiveness of Waste fund Loan to General Fund.

Resolution passes with 3 ayes (Broughton, Kitagawa, Wells, and 1 nay (Machuca).

Machuca is concerned about grand jury interpretation of how funds should be separated. She recommends funds be kept separate. Broughton said this resolution makes us transparent. Crowson said this is a recommendation by auditors, we need to redefine the language. Attorney Rivkin-Hass said that the main purpose of resolution is to have a clean record.\

Luna said that the Board is accepting auditor opinion as legal advice. This is something the Grand Jury warned you about, he understands Machuca's concerns.

B. M/S/C. (Kitagawa/Broughton). PUBLIC HEARING-BUDGET 2023-24.

Broughton said this hearing is for the budget for fiscal year 2023-24. The notice of public hearing was published in La Prensa Hispana during the times required by law. She opened the hearing. Ed Luna from 91306 3rd Street, Mecca, resident of 79 years said he opposed the formation of this District, he wants records to show his opposition to resolution 2024-01. Broughton closed the hearing.

Crowson presented the Budget numbers, he worked in conjunction with Lt. Vazques to get law enforcement numbers. Investment account is about \$800, 000 thousand, District revenue has not changed, we are in the market for an increasing revenue stream. Maria asked about budgeting for office space. Crowson said we are looking for an office that is why is budgeted, estimated actual will be less for this item. Wells said budget can be altered anytime.

C. Budget 2023-24. M/S/C. (Kitagawa/Broughton). Roll call vote Broughton, Wells, Machuca. Budget passes unanimously with 4 ayes.

CORRESPONDENCE

A. NA

FUTURE AGENDA ITEMS

Meeting calendar.

BOARD COMMENTS

Broughton: She is glad Wells is doing better.

Wells: She is hopeful she will get better, thanks for putting up with her, she passionately cares about this District.

Kitagawa: None.

Machuca: Happy New Year, we need more public engagement.

ANNOUNCEMENTS/REMINDERS

A. Next Tom Day: February 10, 2024

B. Trashbuster Day: TBD

C. Next Board of Directors: March 21, 2024.

CLOSED SESSION ITEMS

None

ADJOURNMENT

Motion to adjourn.

(Machuca/Kitagawa) Meeting adjourned at 8:36 p.m.

Next scheduled Board meeting is on March 21, 2024.

RESOLUTION NO. 2024-02
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES
DISTRICT ALLOWING THE FOLLOWING:

1. ADOPTING THE SCHEDULE OF PUBLICLY HELD BOARD OF
DIRECTORS MEETINGS FOR CALENDAR YEAR 2024

WHEREAS, the Board of Directors of the Southern Coachella Valley Community Services District, as to maintain a publicly visible presence within the community, seek to set the public meeting of the Board of Directors for 2024;

NOW, THEREFORE, the Board of Directors of the Southern Coachella Valley Community Services District does hereby resolve, order and determine, based upon each charge described in the Report, as follows:

SECTION 1. That the Calendar of Board of Directors Meetings 2024, based on attached Exhibit "A", are hereby finally approved and adopted.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Southern Coachella Valley Community Services District held on March 21, 2024.

Rebecca Broughton, President

ATTEST:

Ben Crowson, Secretary/ Clerk

| ROLL CALL VOTE: | <u>Director</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSENT</u> |
|------------------------|-----------------|------------|------------|---------------|
| | Broughton | --- | --- | --- |
| | Kitagawa | --- | --- | --- |
| | Wells | --- | --- | --- |
| | Machuca. | --- | --- | --- |
| | | --- | --- | --- |

EXHIBIT "A"

SETTING THE CALENDAR OF SCHEDULED MEETINGS FOR THE

Southern Coachella Valley Community Services District

1.0 Definitions

1.1 "*Meeting Calendar*" means the schedule of publicly held Board of directors Meetings of the SCVCSD;

2.0 Statement of Purpose

2.1 The District holds open to the public Board Meetings for the purpose of implementing District policy, including but not limited to, Adoption of Charges, Establishing Investment Policies, & Setting Public Hearings and receiving Public Comment.

END OF EXHIBIT "A"



Southern Coachella Valley Community Services District 2024 Calendar

January

Tuesday 23rd., Board meeting, 7:30 P.M.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: January 10th, Mecca/North Shore; January 29th, Thermal/Oasis;
January 31st, Vista Santa Rosa.

July

Tuesday 23rd., Board meeting, 7:30 P.M.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings.

Note: this meeting will not take place if all items are resolved on June's meeting.

February

No Board meeting this month.
Saturday 10th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings
1). Tax collection #1. 2). Renew Tom Site lease (2024-25).

August

No Board Meeting this Month.
Saturday 10th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings.
1). Tax collection #3. 2). Place charges on tax rolls.

March

Tuesday 26th., Board meeting, 7:30 PM.
Saturday 9th., TOM Day, TOM site, 8:00 A.M.
1). Resolution to set public hearing. 2). Resolution to set investment policy.
3). Resolution to adopt charges.
C.C. Meetings: March 13th, Mecca/North Shore; March 25th, Oasis/Thermal;
March 27th, Vista Santa Rosa

September

Tuesday 24th., Board meeting, 7:30 P.M.
Saturday 14th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: September 11th, Mecca/North Shore; September 30th,
Thermal/Oasis; September 25th, Vista Santa Rosa.

April

No Board meeting this month.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings.
Deadline to file CA State Controller-GOV Compensation in CA.
Earth Day April 22

October

No Board meeting this month.
Saturday 12th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings

May

Tuesday 28th., Board meeting, 7:30 P.M.
Saturday 11th., TOM Day, TOM site, 8:00 A.M.
1). Preliminary budget
C.C. Meetings: May 8th, Mecca/North Shore; May 27th, Thermal/Oasis;
May 29th, Vista Santa Rosa.
1). Tax collection #2.

November

Tuesday 26th., Board meeting, 7:30 P.M.
Saturday 9th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: November 13th, Mecca/North Shore; November 25th, Thermal/Oasis;
November 13th, Vista Santa Rosa.

June

Thursday 25th., Board Annual meeting, 7:30 P.M.
Saturday 8th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings
1). Public Hearing. 2). Adopt Budget. 3). Set Charges.

December

No Board meeting this month.
Saturday 14th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings.



Southern Coachella Valley Community Services District 2024 Calendar

January

Tuesday 16th., Board meeting, 7:30 P.M.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: January 10th, Mecca/North Shore; January 29th, Thermal/Oasis;
January 31st, Vista Santa Rosa.

July

Tuesday 16th., Board meeting, 7:30 P.M.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings.
Note: this meeting will not take place if all items are resolved on June's meeting.

February

No Board meeting this month.
Saturday 10th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings
1). Tax collection #1. 2). Renew Tom Site lease (2024-25).

August

No Board Meeting this Month.
Saturday 10th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings.
1). Tax collection #3. 2). Place charges on tax rolls.

March

Tuesday 19th., Board meeting, 7:30 P.M.
Saturday 9th., TOM Day, TOM site, 8:00 A.M.
1). Resolution to set public hearing. 2). Resolution to set investment policy.
3). Resolution to adopt charges.
C.C. Meetings: March 13th, Mecca/North Shore; March 25th, Oasis/Thermal;
March 27th, Vista Santa Rosa

September

Tuesday 17th., Board meeting, 7:30 P.M.
Saturday 14th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: September 11th, Mecca/North Shore; September 30th,
Thermal/Oasis; September 25th, Vista Santa Rosa.

April

No Board meeting this month.
Saturday 13th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No community Council meetings.
Deadline to file CA State Controller-GOV Compensation in CA.
Earth Day April 22

October

No Board meeting this month.
Saturday 12th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings

May

Tuesday 21st., Board meeting, 7:30 P.M.
Saturday 11th., TOM Day, TOM site, 8:00 A.M.
1). Preliminary budget
C.C. Meetings: May 8th, Mecca/North Shore; May 27th, Thermal/Oasis;
May 29th, Vista Santa Rosa.
1). Tax collection #2.

November

Tuesday 19th., Board meeting, 7:30 P.M.
Saturday 9th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: November 13th, Mecca/North Shore; November 25th, Thermal/Oasis;
November 13th, Vista Santa Rosa.

June

Thursday 18th., Board Annual meeting, 7:30 P.M.
Saturday 8th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings
1). Public Hearing. 2). Adopt Budget. 3). Set Charges.

December

No Board meeting this month.
Saturday 14th., TOM Day, TOM site, 8:00 A.M.
C.C. Meetings: No Community Council meetings.

Southern Coachella Valley Community Services District
STAFF REPORT

Board Agenda Item: Resolution No. 2024-03, Electing to Have District Charges Collected on Tax Rolls

Requested Action: Adopt the Resolution as submitted.

Background: Each year, the assessment charges for supplemental law enforcement received by the District are collected by the County on the normal tax rolls.

Fiscal Impact: The County charges a minimal amount to collect these assessments.

Alternatives: Options would be to collect the taxes ourselves, but we do not have the administrative capabilities to do this collection.

Recommendation: Adopt Resolution No. 2024-03;

Submitted by: Ben Crowson, General Manager

Meeting Date: March 21, 2024

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES
DISTRICT PRESCRIBING AND ADOPTING CHARGES
FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES,
FINALLY APPROVING A REPORT OF CHARGES RELATIVE
TO PARCELS OF REAL PROPERTY TO BE CHARGED,
AND PROVIDING FOR THE COLLECTION OF THE CHARGES ON
THE TAX ROLL FOR THE FORTHCOMING
FISCAL YEAR, 2024-25**

WHEREAS, proceedings were duly instituted, conducted and completed pursuant to Government Code Sections 61621 and 61621.2 to prescribe charges for supplemental law enforcement services and to have those charges collected on the tax roll for the forthcoming fiscal year 2024-25; and

WHEREAS, a written report ("Report) containing a description of each parcel of real property and the amount of the charge proposed to be levied upon each parcel for supplemental law enforcement services for the forthcoming fiscal year 2024-25 was prepared and filed; and

WHEREAS, the filing of the report was duly noticed as required by law by publication during the week of _____ and again during the week of _____ in the Desert Sun/La Prensa Hispana, a newspaper of general circulation in the Southern Coachella Valley Community Services District, and

WHEREAS, a public hearing to hear all objections or protests, if any, to the aforesaid Report and proposed charges was duly set for June 20, 2024 at the Mecca SCVCSD Office, 91-260 Avenue 66, Mecca California; and

WHEREAS, the aforesaid public hearing was duly noticed as required by law by publication in the Desert Sun, a newspaper of general circulation in the Southern Coachella Valley Community Services District; and

WHEREAS, the charges proposed in the Report are based on Exhibit "A" attached hereto and incorporated herein by this reference; and

WHEREAS, the charges proposed in the Report are fair and reasonable and are commensurate with the services to be provided; and

WHEREAS, pursuant to Title 14 Cal. Admin. Code Section 15378 the adoption of charges is not a project and is exempt from the provisions of the California Environmental Quality Act.

NOW, THEREFORE, the Board of Directors of the Southern Coachella Valley Community Services District does hereby resolve, order and determine, based upon each charge described in the Report, as follows:

SECTION 1. That the Report and the charges prescribed therein, based on attached Exhibit "A", are hereby finally approved and adopted.

SECTION 2. That the charges prescribed in the Report shall be collected on the tax roll for the forthcoming fiscal year, 2024-25.

SECTION 3. That the charges prescribed in the Report are in compliance with all laws pertaining to the levy of charges. (Government Code Sections 61110 – 61119.

SECTION 4. That the charges prescribed in the Report are levied without regard to property valuation.

SECTION 5. That the purpose of the charges is to provide supplemental law enforcement services.

SECTION 6. That the Treasurer is authorized and directed to file a certified copy of this Resolution with the Office of the Auditor-Controller, Riverside County, prior to August 8, 2024, along with a copy of the Report as finally approved by the Board of Directors.

SECTION 7. That the Secretary is authorized and directed to file a Notice of Exemption with the Riverside County Clerk.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Southern Coachella Valley Community Services District held on March 21, 2024.

Rebecca Broughton, President

ATTEST:

Ben Crowson, Secretary/ Clerk

| ROLL CALL VOTE: | <u>Director</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSENT</u> |
|------------------------|-----------------|------------|------------|---------------|
| | Broughton | — | — | — |
| | Kitagawa | — | — | — |
| | Wells | — | — | — |
| | Machuca. | — | — | — |

Southern Coachella Valley Community Services District
STAFF REPORT

Board Agenda Item: Resolution No 2024-04, Approving Annual Investment Policy

Background:

By law, each year the District must adopt an Investment Policy. The Policy is attached. It is the same as last year's policy.

Requested Action:

Adopt Resolution;

Fiscal Impact:

None;

Alternatives:

None;

Recommendation:

Adopt investment policy as submitted;

Submitted by: Ben Crowson, General Manager

Meeting Date: March 21, 2024

RESOLUTION No. 2024-04

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTHERN COACHELLA VALLEY
COMMUNITY SERVICES DISTRICT
APPROVING ANNUAL INVESTMENT POLICY**

WHEREAS, pursuant to government Code Section 53630 et seq. All money belonging to the Southern Coachella Valley Community Services District (“District”) shall be deposited for safekeeping in accordance with the provisions of Government Code Section 53635 and may be invested in accordance therewith; and

WHEREAS, pursuant to Government Code Section 53601 the District’s Board of Directors may direct the investment of surplus money in its treasury that is not required for the immediate necessities of the District; and

WHEREAS, pursuant to Government Code Section 53646, the District is required to review and re-adopt its Investment Policy annually, at a public meeting; and

NOW THEREFORE, the Board of Directors of the Southern Coachella Valley Community Services District does hereby resolve, order and determine as follows:

SECTION 1: The Investment Policy stated in Exhibit “A” hereto and incorporated herein by this reference is hereby adopted as the Investment Policy of the Southern Coachella Valley Community Services District.

SECTION 2: Any prior resolution, which may be inconsistent with this Resolution, it is hereby repealed as to any inconsistent part.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Southern Coachella Valley Community Services District held on the 21st day of March 2024.

Rebecca Broughton, President

ATTEST:

Ben Crowson, Sec/Clerk

EXHIBIT "A"
INVESTMENT POLICY
Southern Coachella Valley Community Services District

The District has a fiduciary responsibility to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and prudently to assure a steady source of income to meet long and short-term needs. Therefore, the district handles its inactive funds under a prudent rule. This affords the District a broad spectrum of investment opportunities so long as the investment is deemed prudent and is allowed by State law.

The District shall strive to maintain the level of investment of all inactive funds and near one hundred percent (100%) as possible. Investment transactions are the responsibility of the district treasurer and investments are made in the following media:

- A. Securities of the United States Government or its agencies;
- B. Certificates of Deposits placed with commercial banks an/or savings and loan associations;
- C. State of California Local Agency Investment Funds (LAIF);

Criteria for selecting investments and the order of priority are;

1. Safety;
2. Liquidity;
- and 3. Yield.

The District shall attempt to ladder its maturities to meet anticipated cash needs with the goal that new investment money be placed in maturities that carry a higher rate than is available in the extremely short market of thirty days or under.

The District operates its investment pool with many State and self-imposed constraints. It does not buy stock or deal in futures or options.

The basic premise underlying the District's investment philosophy is to ensure that money is always available when needed and at the same time reaping the highest and best return.

END OF EXHIBIT "A"

Southern Coachella Valley Community Services District
STAFF REPORT

Board Agenda Item: Resolution No. 2024-05

Background:

Each year the Board adopts a resolution ordering the filing of charges, setting a time and place for a public hearing, and authorizing appropriate legal advertisement.

Requested Action:

Adopt Resolution.

Fiscal Impact:

Approximately \$500.00 for legal ad.

Alternatives:

None.

Recommendation:

Adopt Resolution No. 2024-05

Submitted by: Ben Crowson, General Manager

Meeting Date: March 21, 2024

RESOLUTION NO. 2024-05
A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SOUTHERN COACHELLA VALLEY
COMMUNITY SERVICES DISTRICT
ORDERING THE FILING OF REPORT OF CHARGES,
SETTING A TIME AND PLACE FOR A HEARING THEREON
AND DIRECTING THE PUBLICATION OF NOTICE

WHEREAS, the Board of Directors has, pursuant to Resolution 2024-03 and the Government Code Section 61621.2, elected to have the District's charges for the 2024-25 Fiscal Year collected on the tax roll and has ordered the preparation of a written report of charges for supplemental law enforcement ("Report of Charges"); and

WHEREAS, the Board of Directors has received and considered the Report of Charges in conjunction with information from the Sheriff's Department regarding rates for personnel and the District's proposed budget for fiscal year 2024-25; and

WHEREAS the Board of Directors wishes to set a time and place for a public hearing on the Report of Charges and provide notice thereof as required by law;

NOW, THEREFORE, the Board of Directors of the Southern Coachella Valley Community Services District does hereby resolve, determine, and order as follows:

SECTION 1: That the Report of Charges, based on the Schedule of Charges attached is hereby filed.

SECTION 2: That the Board of Directors intends to adopt charges based on the Report of Charges.

SECTION 3: That a public hearing shall be held on **Thursday, June 20, 2024 at 7:30 P.M.** at the Community Room, 91-260 Avenue 66, Mecca, California to consider objections or protest, if any, to the Report of Charges.

SECTION 4. That the Secretary is directed to cause publication of notice of the filing of the Report of Charges and publication of the time and place of the hearing on the Report of Charges.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Southern Coachella Valley Community Services District held this **21st** day of **MARCH, 2024.**

Rebecca Broughton, President

ATTEST: _____

Ben Crowson, Secretary/Clerk

Southern Coachella Valley Community Services District
STAFF REPORT

Board Agenda Item: Resolution No. 2024-06, Electing to Have SCVCSD Burretec Charges Collected on Tax Rolls

Requested Action: Adopt the Resolution as submitted.

Background: Each year, the waste hauling charges established for the customers within the boundaries of the Southern Coachella Valley CSD as per the FRANCHISE WASTE HAULER AGREEMENT are collected by the County on the normal tax rolls.

Fiscal Impact: The County charges a minimal amount to collect these assessments.

Alternatives: Options would be to collect the taxes ourselves, but we do not have the administrative capabilities to do this collection.

Recommendation: Adopt Resolution No. 2024-06;

Submitted by: Ben Crowson, General Manager

Meeting Date: March 21, 2024

RESOLUTION NO. 2024-06
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES
DISTRICT TO AUTHORIZE FRANCHISE WASTE HAULER “BUTRRTEC
INC.” TO PRESCRIBE AND ADOPT CHARGES
FOR WASTE HAULER SERVICES WITHING THE DISTRICT AND
PROVIDING FOR THE COLLECTION OF THE CHARGES ON
THE TAX ROLL FOR THE FORTHCOMING
FISCAL YEAR, 2024-25**

WHEREAS, proceedings were duly instituted, conducted and completed pursuant to Government Code Sections 61621 and 61621.2 to prescribe charges for Waste Hauler Services and to have those charges collected on the tax roll for the forthcoming fiscal year 2024-25; and

WHEREAS, a written report (“Report) containing a description of each parcel of real property and the amount of the charge proposed to be levied upon each parcel for Waste Hauler Services for the forthcoming fiscal year 2024-25 was prepared and filed; and

WHEREAS, the filing of the report was duly noticed as required by law by publication during the week of _____ and again during the week of _____ in the Desert Sun/La Prensa Hispana, a newspaper of general circulation in the Southern Coachella Valley Community Services District, and

WHEREAS, a public hearing to hear all objections or protests, if any, to the aforesaid Report and proposed charges was duly set for June 20, 2024 at the Mecca SCVCSD Office, 91-260 Avenue 66, Mecca California; and

WHEREAS, the aforesaid public hearing was duly noticed as required by law by publication in the Desert Sun, a newspaper of general circulation in the Southern Coachella Valley Community Services District; and

WHEREAS, the charges proposed in the Report are based on Exhibit “A” attached hereto and incorporated herein by this reference; and

WHEREAS, the charges proposed in the Report are fair and reasonable and are commensurate with the services to be provided; and

WHEREAS, pursuant to 14 Cal. Admin. Code Section 15037 and Section 15079.1, the adoption of charges is not a project and is exempt from the provisions of the California Environmental Quality Act.

NOW, THEREFORE, the Board of Directors of the Southern Coachella Valley Community Services District does hereby resolve, order and determine, based upon each charge described in the Report, as follows:

SECTION 1. That the Report and the charges prescribed therein, based on attached Exhibit “A”, are hereby finally approved and adopted.

SECTION 2. That the charges prescribed in the Report shall be collected on the tax roll for the forthcoming fiscal year, 2024-25.

SECTION 3. That the charges prescribed in the Report are in compliance with all laws pertaining to the levy of charges. (Government Code Sections 61621, 61621.2, and 61765.2 to 61765.6 inclusive)

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SECTION 4. That the charges prescribed in the Report are levied without regard to property valuation.

SECTION 5. That the purpose of the charges is to provide Waste Hauler Services.

SECTION 6. That the Treasurer is authorized and directed to file a certified copy of this Resolution with the Office of the Auditor-Controller, Riverside County, prior to August 8, 2024, along with a copy of the Report as finally approved by the Board of Directors.

SECTION 7. That the Secretary is authorized and directed to file a Notice of Exemption with the Riverside County Clerk.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Southern Coachella Valley Community Services District held on March 21, 2024.

Rebecca Broughton, President

ATTEST:

Ben Crowson, Secretary/ Clerk

| ROLL CALL VOTE: | <u>Director</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSENT</u> |
|------------------------|-----------------|------------|------------|---------------|
| | Broughton | — | — | — |
| | Kitagawa | — | — | — |
| | Wells | — | — | — |
| | Machuca | — | — | — |